



ADDENDUM #1

To: All Companies Interested in Submitting a Proposal
From: Rebecca Johnson, CPPB, Purchasing Agent
RFP: Electronic Plan Room Services (RFP #PUR0816-022); Dated: August 16, 2016
Subject: Addendum #1 (1 page)
Date: August 22, 2016

The following questions and/or clarifications were asked relative to the above-listed Request for Bid. This memo is sent for clarification to all companies to whom the bid was sent.

Question: Can I get the current contract pricing?

Answer: Yes, see current pricing below:

Upload of PDF files from City to plan room	Price
Project manuals – price per page	No charge
Drawings – 1-50 sheets, price per page/drawing	\$ 17.05
Drawings – 51-150 sheets, price per page/drawing	\$ 14.78
Drawings – 151+ sheets, price per page/drawing	\$ 11.36
Printed Project Manuals / Plan Sets	Price
Project manuals, 8½"x 11", double-side – price per page	\$ 0.062
Front/Back cover with plastic comb binding – price per manual	\$ 2.335
11x17, single-sided – price per page/drawing	\$ 0.068
12"x 18", single-sided – price per page/drawing	\$ 0.18
15"x 21", single-sided – price per page/drawing	\$ 0.265
24"x 36", single-sided – price per page/drawing	\$ 0.53
30"x 42", single-sided – price per page/drawing	\$ 0.806
36"x 48", single-sided – price per page/drawing	\$ 1.071
Project Closeout CD	\$ 27.316

The Purchasing Services Division will accept written questions regarding the Request for Proposal until 3:00 p.m. CDT on Tuesday, August 30, 2016. Fax (888) 815-3659 or e-mail (r.johnson2@cedar-rapids.org) all questions to Rebecca Johnson. Any and all questions will be responded to in the form of written addenda to all Proposers. All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (Attachment C). The deadline for proposal submittal is Tuesday, September 6, 2016 before 3:00 p.m. CDT.